



MINISTRY OF MINES AND ENERGY

FORM PP/5

**PETROLEUM PRODUCTS AND ENERGY ACT, 1990
PETROLEUM PRODUCTS REGULATIONS (2000)**

APPLICATION FOR CONSUMER INSTALLATION CERTIFICATE

(Regulation 17(1))

(Please note that where form is completed by hand it must be completed in capital letters and that all documents requested in terms of regulation 17(2) must be attached)

1. Full name of applicant

Note: In the event of application being made by a body corporate or partnership, the name and capacity of the person who makes the application on behalf of the body or partnership must be stated.....

2. Postal address

3. Physical address

4. Telephone No. (including code)

5. Facsimile No. (including code)

6. E-mail (if any)

7. ID No/Passport No/Permanent Residence No/Work permit No/Registration No of body corporate*

*(*Delete whichever is not applicable)*

8. If applicant is a body corporate or partnership full details of all directors, nature of shareholding/interest, other partners or members, as the case may be, must be provided as set out in Form PP/5A and must be attached to this application

Nature of shareholding/interest (including percentage of Namibian shareholding/interest)

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9. Indicate if application is being made for PETROL/DIESEL* consumer installation

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*(*Delete whichever is not applicable)*

10. Physical location of site where consumer installation is to be installed (details of physical location and GPS reading to be provided)

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(Note that where the consumer installation is not in use or is not being permanently fixed to the earth, it must be stated and the location of usual storage must be provided.)

11. Indicate if above-ground or under-ground storage tank is to be installed

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12. Indicate if storage tank is to be permanently fixed to the earth

13. If applicant is not owner of the proposed site referred to item 11, provide full details of owner (name and address)

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14. Attach an Environmental Clearance Certificate (ECC) and or Environmental Management Plan (EMP) approved by Environmental Commissioner:.....

15. Does applicant already hold a certificate under the Act? If yes, indicate type of certificate and provide certificate number and attach a certified copy thereof to the application. Answers must be provided hereunder.

Holder of other certificates		Type of certificate		Certificate Number
YES	NO	DIESEL	PETROL	

		DIESEL	PETROL	
		DIESEL	PETROL	

16. Indicate below the nature of activities to which the proposed consumer installation will relate.

COMMERCIAL/ INDUSTRIAL/ UNDERTAKING	FARMING OPERATION	MINING OPERATION
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17. If available and applicable, model and serial number of pump or dispenser to be used.....
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(If a serial number is not available at the time of submission of the application, it must be provided prior to the issue of the licence.)

18. Is application being made for a temporary or permanent consumer installation?

19. In the case of an application for a temporary consumer installation, state period for which certificate must be issued

DECLARATION

I,(full name), hereby declare that I am not subject to any of the disqualifications as set out in regulation 25 and that the information submitted by me in this application is true and correct.

.....
Signature

.....
Place *Date*

DETAILS OF DIRECTORS, OTHER PARTNERS OR MEMBERS, AS THE CASE MAY BE, OF APPLICANT

No.	Name	Capacity (e.g. director, partner, etc)	ID/Pass- port Number	Citizenship	Postal & Residential address	Telephone & Fax numbers
1.						
2.						
3.						
4.						
5.						

Note: Attach further pages if necessary

The following documents or particulars must be attached to this application form:

1. A certified copy of the applicant's identity document and, in the case of a non-Namibian citizen, permanent residence permit or employment permit and also proof of residence in Namibia, or proof of domicile in Namibia, as the case may be.
 2. Attach a Company, Body corporate or Partnerships, a certified copies of registration documents.
 3. Proof that the applicant operates a commercial or industrial undertaking or mine or is a *bona fide* farmer.
 4. A proof of payment of applicable application fees (**N\$ 100**). Kindly take note that the Ministry Cashier only open from **08H00 to 12H00 hours** during working days. Payment can only be done during that period. No other staff member is allowed to receive payment.
 5. Attach a final design or construction drawings of storage tank(s) with measurements, all buildings, details of bund walls, roadworks, structures, and outlet to be erected on the proposed premise(s), including the location, conforming to the SANS/NAMS specifications and standards
 6. A written confirmation by the supplying wholesaler that it agrees to supply fuel to the applicant, stating maintenance responsibility if any, and a list of all buildings, structures and plant and any other item or assistance such wholesaler agrees to supply to the applicant in the event of a successful application.
 7. Attach an Environmental Clearance Certificate (ECC) and or Environmental Management Plan (EMP) approved by Environmental Commissioner.
 8. In the case of an application for a petrol consumer installation, a signed declaration by an accountant or auditor registered under the Public Accountants' and Auditors' Act, 1951 (Act No. 51 of 1951), that the applicant has for a consecutive period of at least three months consumed more than 10 000 litres of petrol per month and further proof must also be submitted that the 10 000 litres of petrol was obtained from the same supply point.
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